



C1- 2nd transnational training's Minutes

Kraków (Poland) – 23th - 26th of April 2018

Host partners: Agnieszka Borek, dr Jakub Kołodziejczyk, Laura Rabiej

Minutes of the seminar: Agnieszka Borek (Kraków, Poland)

The second transnational training (C2) offered by the Schola project took place at the Jagiellonian University in Kraków - Stanislaw Pigon Visiting Professors' House (Krakow), Adress: Garbarska 7A street

The list of participants

- For the University of Perugia: Dr Marco Bartolucci, researcher; Irene Alberto Santoro- Eu project manager,
- For the Collège Blaise Pascal: Benjamin Arino, the headteacher of the Collège Blaise Pascal
- For iriv Conseil: Bénédicte Halba, director of iriv Conseil
- For the Jagiellonian University: Agnieszka Borek, researcher & trainer, dr Jakub Kołodziejczyk, director of Department of Education Management, Laura Rabiej researcher & trainer. For the ZRC-SAZU: Dan Podjed, director ZRC-SAZU
- For the Karel van Grote Hogeschool: Wouter Smets, researcher; Sofie Peetroons lecturer for the supervision of students, Educational Didactics and project manager.

The agenda and work program has been suggested and built by the Polish team in close partnership with the Schola Team. The balance between theoretical and practical contents was fully respected. Each partner was asked in advance – one month before - to:

- Gather the feedback received during the testing of the first draft of a mentoring book (IO2) to identify its potential of implementing for volunteering work. They could present the lessons



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learnt and the suggestions made in order to exchange collectively on this basis and finally validate a final version of the portfolio.

- Prepared a draft of the chapter of the ebook (IO3) based on the experience in implementing the Schola model (portfolio and mentoring).

Main Aims and topics

The second transnational training was dedicated to the discussion on the second Intellectual Output - the Schola Mentoring (IO2) and planning the ebook (IO3).

Main topics:

1. Sharing experiences on implementation IO 2, drawing out conclusions about IO2
2. Working on the Schola e-book: disusing our texts and planning next steps
3. Experiencing the Polish context of Schola project
4. Deciding on Schola's action plan for the near future
5. General Schola project issues (including formal and organisational tasks)

Time for each country has been given. Debates, questions, exchanges have a permit to deepen and check the process and to gather the feedbacks

Summary of the minutes:

1- **Monday 23rd of April**- institutional presentation & sharing experiences on implementation IO 2 in each country by each Participant, Experiencing the Polish context of Schola project

2- **Tuesday 24th of April** - Experiencing the Polish context of Schola project, Visit Zabierzów Bocheński and meeting educators and teachers involved in Schola project's, Sharing experiences with practitioners, Analysing of the implementation results of the IO2, Evaluation of IO 2, Drawing out conclusions about IO2

3- **Wednesday 25th of April** – Collective work on the Schola e-book, Discussion in e-book concept and content



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4- **Thursday 26th of April** - Working on e-book content and planning next steps, Volunteers in Krakow
– Visiting the Schindler Factory

5- **Friday 27th of April** - Deciding on Schola's action plan for the near future, debriefing and assessing the seminar

Monday 23rd of April 2018

The meeting took place at the Stanislaw Pigon Visiting Professors' House (Krakow). After an institutional welcome, there has been a presentation of the team by each participant with a focus on the new member in Slovenia Dan Podjed; and in Poland Jakub Kołodziejczyk. The planning of the week and aims were then reminded by Agnieszka Borek, and Bénédicte (iriv Conseil) by the agenda dispatched among the team. All participant were asked for their feedback and suggestions.

After this presentation, a general overview of the steps achieved so far by the Schola was made (iriv Conseil, PPT) followed by a report about the project's progress in each country. It was an informal presentation made by each of the partners (this session was continued on Tuesday).

Visite to The Jagiellonian University Museum Collegium Maius

At the University Head Quarter, a guided visit to the historical part of the University was organized by our Polish hosts with the history of the Jagiellonian University over the ages, and a presentation of some emblematic historical artefacts. The main exhibition is composed of historic interiors, such as the *Library* (library), *Stuba Communis* (old refectory), the Treasury, professor rooms, Jan Kanty's residence, the Aula (with an exquisite painting collection. The collection of 2000 objects covers most fields of science: astronomy, geodesy, navigation, physics, mathematics, chemistry, biology, measuring of distance and weight. The core part of this collection are the instruments once used in various University offices, among them the first Chair of Physics founded in 1778, and the Astronomical Observatory (1792), the first Department of Chemistry (1782), and others. Among the most valuable objects are astronomical instruments from the 11th to 19th century, globes (16th - 19th c.), chemical vessels from the end of the 18th century, and a set of cryogenic instruments (2nd half of the 19th c.).



An anatomic doll – a handmade scientific instrument

Walk around the city

All participants got an introduction to the rich history and resilient spirit of Krakow, strolled through the atmospheric streets of the Old City district, delivered deeper into the city's ambience and everyday life in Poland.

The visit to Collegium Maius and city walk the, and informal exchanges among the partners during this cultural event have had a very positive impact on the team rebuilding and positive spirit which inspired the transnational seminar- in a bilateral way, each partner could discuss with other colleagues less formally.

Tuesday 24th of April 2018

Study visit at the Polish school

The meeting took place at Public Primary and Second School in Zabierzów Bocheński. This school conducts an authorial project entitled School Creativity League, which aims to shape creative attitudes. The school's mission is to free the students' creative activity, and the League sets them tasks to be solved with creativity. All tasks are carried out by class teams with their tutors, and the assessors include representatives of each class, school management and, in some cases, people from outside. The tasks are directly related to the ceremonies from the school year calendar. Schola team took part in an April League Meeting dedicated to Polish national icons and symbols representing the Polish heritage and culture. The meeting took place in the gymnasium and involved the whole school (4 classes, 80 students). After the League, we met representatives of students and talked about their experience and learning from the Creativity League. It was an opportunity to learn more about the Polish system of education and extra curriculum activities.





School Creativity League Meeting in Zabierzów Bocheński

After the study visit, we run the session on collective work with all the partners- Poland (UJ), France (CBP & iriv Conseil), Italy (UNIPG), Slovenia (ZRC SAZU) and Belgium (KdG). The session was run by Agnieszka Borek and Sofie Petroon. We were continuing the informal national presentations, analysing



the implementation results of the IO2 and drawing out the conclusions on the IO2. The IO2 was considered to be the very high-quality result of the project, very useful and user-friendly with a huge potential for developing the educational processes at schools and out of them. All Schola team appreciated the excellent work done by Sofie Petroon and Wouter Smets.

As during testing the IO2 some new ideas emerged, we decided to continue working on some practical elements of the IO2 next day.

Wednesday 25th of April 2018

The meeting took place at the Stanislaw Pigon Visiting Professors' House (Krakow). During the morning coffee, we run the discussion on the aims of the day, to know for sure that the meeting agenda fit the group dynamic and current group learning needs.

During the first session, we are continuing the work on the IO2 and discussing some additional tools to be input into the IO2. For example, the Polish team proposed some additional exercise for students which was accepted by the Schola team.

After finishing the work on IO2, a general overview on the steps achieved so far by the Schola was made (led by Dan Podjed). The assessment of the national contribution was high. All partners followed the instruction prepared by the Slovenian team and circulated three months before the training, such as:

- The Chapter content - explaining the process of Schola implementation in every partner country and analysis of case studies and project activities
- Respecting the pages limits (8-10 pages, 2,500 - 3,000 words; references included).
- Introducing 1-3 cases of good practices, i.e. individual stories of youngsters or interesting examples from your practice

The Slovenian team, responsible for the IO3, had only minor suggestions of modifications to the particular national text. One session was dedicated for working on an e-book in small groups to analyzed these comments in detail and took into account by national teams.

The results of the day were reflected before finishing the last session.



Thursday 26th of April 2018

The meeting took place at the Stanislaw Pigon Visiting Professors' House (Krakow). It was a second day of working on the ebook. Sessions on e-book were run by Agnieszka Borek and divided into two parts: the Schola team discussion and small group work. The Schola team analysed the content of the e-book from the reader's point of view. After the discussion the Schola team decided to add some additional text:

- Benjamin Arino's introductory words are stemming from his positive experience of the project implementation at his school (CBP).
- The theoretical contribution, by Wouter Smets, to present key points to understand the role of the formal school in preventing early school leaving and response of teachers to the diversity in the classroom and the use of individualised learning strategies, such as differentiated instructions and cultural-responsive teaching.
- The theoretical contribution, by Bénédicte Halba and Marco Bertolucci, to emphasise the importance of volunteering beyond the generational frameworks of the Schola project. It to be shown that the pedagogical approaches and methods developed by the project team can be useful in evaluating competences of the older generation.

The second part of the ebook sessions was dedicated for preparing the first draft of additional texts.

The general Schola project issues were postponed for Friday.

The last part of the day was a visit to the Schindler Factory. It was the good opportunity for all Schola participants to know the history and culture of Polish Jews in Krakow and life in the city under the Nazi occupation. The visit helped to get a sense of volunteering activities in the field of the nation's heritage.

A social event to reinforce the team building- dinner with all participants at a restaurant on Kazimierz, the old Jews' district in Krakow.



The Jew restaurant on Kazimierz district in Kraków

Friday 27th of April 2018

The meeting took place at the Stanislaw Pigon Visiting Professors' House (Krakow). Topics for the day:

- General Schola project issues (including formal and organizational tasks) – the session was led by Benedicte Halba and Benjamin Arino.
- Deciding on Schola's action plan for the near future – the session was focused on the sustainability of the project and dissemination activities:
 - Schola team decided the timeline for next Schola activities such as final ebook review.
 - It was decided that the Schola project outputs would be presented during the EAPRIL conference. The European Association for Practitioner Research on Improving Learning (EAPRIL) promotes practice-based research on learning issues in the context of initial, formal, lifelong and organisational learning. EAPRIL is unique in bringing together those interested in the crossroads between research and practice but also between education and professional learning. EAPRIL conference is a very good



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platform for promoting the Schola project as it brings together two unique sub-networks that focus on learning in two specific contexts: Education and Learning in Schools and Corporate Learning. Both parallel streams have their activities but share the same goal. Our annual Conference offers activities allowing to interconnect and exchange research and experience with fellow researchers and practitioners across this variety of fields.

- The Schola team decided to submit the Erasmus + project for K3 to implement the Schola approach on the national level.
- Assessment of the session A questionnaire (attached in annexe 2) was dispatched among participants in order for sharing thoughts & opinions, make any suggestion on improvements points. The Italian partner, in charge of the internal evaluation, gathered the questionnaires and could provide an analysis of the results. Main conclusions:
- All the training's goals were achieved
 - The cooperative work run very smoothly, the Schola team made huge progress in teamworking and increased our collaborative abilities.
 - The training was well-organized
 - The working days should be not so long, working till 18.00 is very demanding



Annexe 1

The Second Transnational Training Agenda Krakow (Poland) – 23th - 26th of April 2018

Aims: Discussion & evaluation of the Intellectual Output 2 and e-book concept (the Intellectual Output 3)

Main topics:

1. Sharing experiences on implementation IO 2, drawing out conclusions about IO2
2. Working on the Schola e-book: disusing our texts and planning next steps
3. Experiencing the Polish context of Schola project
4. Deciding on Schola's action plan for the near future
5. General Schola project issues (including formal and organizational tasks)

	Monday 23.04.2018	Tuesday 24.04.2018	Wednesday 25.04.2018	Thursday 26.04.2018	Friday 27.04.2018
Place	Stanislaw Pigon Visiting Professors House (Krakow), Adress: Garbarska 7A street	Public Primary and Second School in Zabierzów Bocheński	Stanislaw Pigon Visiting Professors House Adress: Garbarska 7A street	Stanislaw Pigon Visiting Professors House Adress: Garbarska 7A street	Stanislaw Pigon Visiting Professors House Adress: Garbarska 7A street
	<p>9.00-10.00 Morning coffee and a warm welcome to Poland - leading by Agnieszka, Laura, Ania, Kuba</p> <p>10.00-11.00 Aims of the week, discussion on the content of the sessions – leading by Agnieszka & Bénédicte</p> <p>About 11.00 Coffee break</p> <p>11.30-13.30 Sharing experiences on implementation IO 2 in each country by each Participant</p>	<p>8:00- A bus trip from Krakow to Zabierzów Bocheński (meeting point: Stanislaw Pigon Visiting Professors House)</p> <p>9.00-13.30 Experiencing the Polish context of Schola project Visit Zabierzów Bocheński and meeting educators and teachers involved in the Schola project's Sharing experiences with practitioners (detailed agenda is in progress)</p>	<p>9.00-9.30 Morning coffee discussion, establishing the aims for the day</p> <p>9.30 – 13.30 Working on the Schola e-book Discussion in e-book concept and content Collective work with all the partners- Poland (UJ), France (CBP & iriv Conseil), Italy (UNIPG), Slovenia (ZRC SAZU) and Belgium (KdG)</p> <p>About 11.00 Coffee break</p>	<p>9.00-9.30 Morning coffee discussion, establishing the aims for the day</p> <p>9.30 – 12.30 Working on e-book content and planning next steps Collective work with all the partners- Poland (UJ), France ((CBP & iriv Conseil), Italy (UNIPG), Slovenia (ZRC SAZU) and Belgium (KdG)</p> <p>12.30-13.30 General Schola project issues (including formal</p>	<p>9.00-9.30 Morning coffee discussion, establishing the aims for the day</p> <p>9.30-13.30 Deciding on Schola's action plan for the near future Collective work with all the partners- Poland (UJ), France ((CBP & iriv Conseil), Italy (UNIPG), Slovenia (ZRC SAZU) and Belgium (KdG)</p> <p>Next steps in the project</p>

	Collective work with all the partners- Poland (UJ), France (CBP & Iriv Conseil), Italy (UNIPG), Slovenia (ZRC SAZU) and Belgium (KdG)			and organizational tasks) About 11.00 Coffee break	Assessment of the session
	13.30-14.30 Lunch	13.30-14.30 Lunch	13.30-14.30 Lunch	13.30-14.30 Lunch	13.30-14.30 Lunch
	14.30-16.00 Visit Collegium Maius <i>16.00-18.00</i> Experiencing the Polish context of Schola project - walk around the city 18.00 Summary of the day.	14.30-17.00 Collective work with all the partners- Poland (UJ), France (CBP & iriv Conseil), Italy (UNIPG), Slovenia (ZRC SAZU) and Belgium (KdG) Analysing the implementation results of the IO2 Evaluation of IO 2 Drawing out conclusions about IO2 About 16.00 Coffee break 18.00 coming back to Krakow	14.30-17.30 Working on an e-book – small groups presentations and discussion Collective work with all the partners- Poland (UJ), France ((CBP & Iriv Conseil), Italy (UNIPG), Slovenia (ZRC SAZU) and Belgium (KdG) About 16.00 Coffee break 18.00 Summary of the day	15.00-17.30 Volunteers in Krakow – Visiting the Schindler Factory (we are proceeding details) 18.00 Summary of the day	14.30-16.00 Planning meeting in Ljubljana 16.00 Farewell
	19.00 Free Dinner	19.00 Free Dinner	19.00 Free Dinner	19.00: Dinner with all participants	



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Annexe 2

Rapport d'évaluation



Evaluation of the transnational meeting and second year of the project – Produced by the Italian team

Introduction:

On the last day of the meeting in Krakow, a questionnaire and a general discussion was implemented in order to evaluate the whole transnational meeting. Below it is showed the questionnaire filled by each participant.

Second transnational training meeting – Krakow - Poland – 23rd to 27th of April, 2018

“The Professors House” - Jagiellonian University

ul. Garbarska 7a – Krakow, Poland

Analysis of the results:

Likert Items: in the table there's a summary of the likert items with means for each of them. Minimum score = 1 (completely dissatisfied) maximum score = 5 (completely satisfied)



Items regarding the preparation and implementation of second transnational meeting

ITEM	MEAN SCORE
Communication with host partner	5
Agenda of the seminar	4,7
Information for accommodation, traveling and the venue of the training	5
General organization of the training	4,8
Presentation by the host partner	5
Time management	4,2
Partners' presentations	4,5
Facilities of the meeting room	4,8
Hospitality of the host partner	4,7
Atmosphere and communication among the partners	5

Items regarding improvement compared to the Italian transnational meeting

1 = the same, 2 = improvement, 3 = worse

ITEM	Score percentage
As far as the general organization is concerned	1-100%
As far as the collaborative attitude of the group is concerned	2-60% 1-40%
As far as the Time management is concerned	1-60% 2-40%
As far as the discussion is concerned	1-40% 2-40% 3-20%
As far as the Outputs implementation is concerned	2-60% 1-40%
As far as the General spirit is concerned	1-80% 2-20%
As far as the perspective for the future is concerned	1-60% 2-40%

Items regarding general impression in the work done in the last two years

ITEM	MEAN SCORE
General organization of the project	4,3
Collaborative attitude of the group	4,3
Time management	4
Productive discussions	4,4
Outputs implementation	4,1
General communication	4,4

Dissemination	3,8
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In summary, all the dimensions investigated by the likert items had a good result (in between *satisfied* and *totally satisfied*). Although as a mean in between *neutral* and *satisfied* (so in the positive side of the scale) is dissemination in regards of the general impression in the work done in the last two years.

For what concern improvement to the Italian transnational meeting all the responses to the items were balanced between “the same” and “improvement”, indicating then that from the last meeting, things were implemented as good as or better than previous meeting. Only on the item “discussion” we can find a proportion of the response on the “worst” point, underlying some disagreement between partners on the discussion point of view, although (as we can see it from the qualitative analysis) respondent were simply suggesting some more in deep discussion were not achieved (compared with Italian meeting), but still the overall process was really fruitful and appreciated.

Open questions: five more open questions were included in the questionnaire.

Items regarding the preparation and implementation of second transnational meeting

Please make any further remarks in regards to the preparation procedures of the leading partner

In summary, all the comments were good the agenda clear with all the aims pointed out in the first day and reached throughout the whole meeting. The information were well dispatched among the partners and the working time was intensive with very relevant collaborative process both for the mentoring (IO2) and the ebook with a peer review process that was very useful. The visit organized were well appreciated as for the social events that were experienced in the precise European spirit.

Please describe your overall impression of the transnational training

In summary, the hospitality was really good, the expectations of each day were very transparent and the organization of the activities during each day was well done. Each team was really satisfied with the result of the collaborative work and really appreciate the total engagement of the team in cooperation.



The visit organized were well appreciated as for the social events that were experienced in the precise European spirit.

As for the previous meeting, respondent stated that one week seminar is very demending, with long working hours every day.

Please provide your suggestions for improvements of future transnational training

For this section, the only (good) suggestion was to circulate the very positive experience among other participants of European projects as an example of excellence practice.

Items regarding improvement compared to the Italian transnational meeting

Please provide any other comments

In summary, everybody agreed that the team made huge progress in teamworking and increased collaborative abilities. The only weak point, still not an issue, was regarding the involvement of stakeholders, students and teachers, because in the Italian seminar this was implemented more in deep.

Items regarding general impression in the work done in the last two years

Please provide any other comments on the experience of the last two year of the project

In summary, everybody were more than satisfied of the work done, on the results achieved, on the spirit the team build up during those two years, with an overall atmosphere that was pleasant and constructive. Although some partners pointed out that the administrative part was the most complicated one, the group came up with ideas to prepare the sustainability of the project, including a presentation in a European conference EAPRIL (November 2018), and the designing of a new European project that would be based on the Schola approach with a main added value.





Evaluation Questionnaire

2nd Transnational training

23rd to 27th of April 2018

Thank you for taking the time to complete the evaluation questionnaire. Your comments will help us to better organize our future meetings.

Please answer all questions with honesty.

A. PERSONAL INFORMATION	
NAME OF PARTICIPANT	
PARTNER/ORGANIZATION	
EMAIL	

B. Feedback on the preparation of the transnational training						
Please mark with an X the answer that better suits you, where 1 = completely dissatisfied, 2 = dissatisfied, 3 = neutral, 4 = satisfied, 5 = totally satisfied.						
How sufficient was the communication and information provided in advance regarding the following:		1	2	3	4	5
1	Communication with host partner?					
2	Agenda of the seminar					
3	Information for accommodation, traveling and the venue of the training					
4. Please make any further remarks in regards to the preparation procedures of the leading partner						



C. Implementation of the Transnational training

Please mark with an X the answer that better suits you, where 1 = completely dissatisfied, 2 = dissatisfied, 3 = neutral, 4 = satisfied, 5 = totally satisfied.

Please evaluate the following in regards to the realization of the meeting:		1	2	3	4	5
5	General organization of the training					
6	Presentation by the host partner					
7	Time management					
8	Partners' presentations					
9	Facilities of the meeting room					
10	Hospitality of the host partner					
11	Atmosphere and communication among the partners					

General Comments

12. Please describe your overall impression of the transnational training

13. Please provide your suggestions for improvements of future transnational training



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D. Improvement compared to the Italian seminar in 2017

Please mark with an X the answer that better suits you, where:
 1 = the same, 2 = improvement, 3 = worse. If worse, please provide comments in the last column

<i>Please evaluate the following in regards to the first seminar</i>		1	2	3	Comments
22	As far as the general organization is concerned				
23	As far as the collaborative attitude of the group is concerned				
24	As far as the Time management is concerned				
25	As far as the discussion is concerned				
26	As far as the Outputs implementation is concerned				
27	As far as the General spirit is concerned				
28	As far as the perspective for the future is concerned				

29. Please provide any other comments

E- General impression on the work done in the last two years

Please mark with an X the answer that better suits you, where 1 = completely dissatisfied, 2 = dissatisfied, 3 = neutral, 4 = satisfied, 5 = totally satisfied.

<i>Please evaluate the following in regards to the project experience:</i>		1	2	3	4	5
30	General organization of the project					
31	Collaborative attitude of the group					
32	Time management					
33	Productive discussions					



34	Outputs implementation					
35	General communication					
36	Dissemination					

37. Please provide any other comments on the experience of the last two year of the project

